

CFU Trust Board Meeting Minutes

Meeting Date:	Monday 11th May 2026
Time:	19:15
Venue:	Teams
Attendees:	Gina Heath (Chair), Steve Edwards (Vice Chair), Leanne Huff (Secretary), Terry Wilby, Anouska Wright, Chris Neild, Carl Badcock and Andrew Stephen
Agenda:	1. Apologies 2. Minutes 3. Matters Arising 4. Actions from Previous Meeting 5. Reports 6. AOB 7. Actions for Review at Next Meeting

Meeting Minutes:

1. Apologies received:

Emma Smith, Chris Casey, Paul Moffat (Treasurer), Margaret Pearson

2. Minutes from Last Meeting:

Accepted as read

3. Matters Arising:

Gina to send flowers or donation to families preferred charity in memory of Elise, who passed away recently.

Gina suggested a gift to say thank you to the Marshall's Security Guards for their help with parking for the Away Travel – this was agreed by all present.

FSA/Shadow Board – it's been agreed that things need to change. The club need to lead the changes and the make-up of the group. Jane from the FSA to speak to Alex and then a board meeting is to be held in June. Points to note; the club need to prioritise fan engagement, and the FSA recommend 12 people to be on the Shadow Board. WhatsApp Group is to be used for the board rather than emails. Gina's suggests that the FSA lead the push for change to get it moving – it's been too slow so far.

Season Review – Fans survey sent by the club. Fans Forums (should be 2 and should include players and the manager. Club states they are planning a Fans Forum in September. Should we consider doing something, how can we do something

4. Actions from previous meeting:

Action	Who	Result
Next Year CFU need an Independent Examination costing £200 +VAT rather than £1400 +VAT. The statement read at AGM is no longer applicable <i>Review whether this can this be carried out by an independent and appropriate person rather than accountants</i> <i>Ask Jane Hughes at FSA is they have a list of recommended accountants</i>	PM & CN	Outstanding
Chair and Vice Chair need ID Check. Do we all need it?	PM	Outstanding
Separate out CFU / Lottery Website Costs on Finance reports	PM	Outstanding
Set up Teams meeting for AGM Working Group to get started	SE	Outstanding
Purchase Club Tie and corporate hospitality for Frank Pearson	GH	Outstanding
Review process for asset of Community Value	GH/TW	Outstanding
Gina to publish a letter of thanks to this season's away travel sponsors	GH	Done
Unofficial home cup game programme <i>Approach Jono, Doug and Julian from UTAS regarding possible content provision for unofficial programme at home cup matches along with some current advertisers.</i> <i>Gina to talk to Alex about the idea.</i>	GH	Outstanding
Consider an end of season review – with or without the club, what went well, what didn't, including how to survey away fans. Club carried out a survey – should we still look at this?	GH	TBA
Investigate costs of small print runs for unofficial programme at home cup matches. Waiting to see if viable.	TW	Outstanding
Send a potential design for Promotion t-shirt / mug to Terry	LH	Done

Reports Review:

Report	Owner
Finance Treasurer apologies, no questions were raised on the latest report	PM
Membership : Adult: 100 Young adult: 12 Over 65: 65 Adult life: 163 OAP life: 18 TOTAL: 358	TW
Lottery Numbers going up slowly, 610 players currently. Match Ball Presentation prize will not be offered next season. Lottery helped with funding for new toilets	CB
Away Travel Positive comments regarding our stewards at Crewe match - nice to be greeted by them. Broken even again thanks to sponsorship. Will look at having a separate contingency pot next season, in case of last-minute match cancellations enroute.	GH

5. AOB:

Design for Kell Watts Mug rejected by club, didn't like the obvious AI design or the implied tone, even after amendments. We all agreed and abandoned the idea.

Actions for Review at Next Meeting (including carried forward items)

Action	Who	Time Frame
Next Year CFU need an Independent Examination costing £200 +VAT rather than £1400 +VAT. The statement read at AGM is no longer applicable <i>Review whether this can this be carried out by an independent and appropriate person rather than accountants</i> <i>Ask Jane Hughes at FSA if they have a list of recommended accountants</i>	PM & CN	Outstanding Remains on list for visibility
Chair and Vice Chair need ID Check. Do we all need it?	PM	August
Separate out CFU / Lottery Website Costs on Finance reports	PM	Outstanding
Set up Teams meeting for AGM Working Group to get started	SE	Outstanding
Purchase Club Tie and corporate hospitality for Frank Pearson	GH	Outstanding
Review process for asset of Community Value	GH/TW	Outstanding
Unofficial home cup game programme <i>Approach Jono, Doug and Julian from UTAS regarding possible content provision for unofficial programme at home cup matches along with some current advertisers.</i> <i>Gina to talk to Alex about the idea.</i>	GH	Outstanding
Consider an end of season review – with or without the club, what went well, what didn't, including how to survey away fans. Club carried out a survey should we still consider doing something separately, How?	GH	To be considered
Investigate costs of small print runs for unofficial programme at home cup matches. Waiting to see if viable.	TW	Outstanding
Send flowers or donation to families preferred charity in memory of Elise, who passed away recently.	GH	ASAP
Purchase a gift to say thank you to the Marshall's Security Guards for their help with parking for the Away Travel	GH	ASAP
Set a space in the Accounts for Away Travel Contingency	PM	Ready for start of season

Date of next meeting: Monday 29th June, 7.15 pm via Teams

CUFC LOTTERY REPORT – End of April 2026

Membership	Financial
579 (+6 from March) members at end April 2026 Includes 5 potential defaulters & 2 new members awaiting payment Review & update of membership database, ongoing Membership at time of 30/10/2021 rebrand was 204 Membership at time of 24/05/2022 CUFC rebrand was 281	Current CUFC Lottery Balances: Bank Balance £46,782.66 Prize fund £16,018.23 Cost fund £3,212.34 Distribution fund £26,727.71 Charitable fund £824.38 Jackpot prize £750.00 Monthly takings £4,600.00
Lottery Other	Notes
Three weekly draws: Monday – Must Win Monday (MWM - 4 x £100 winners) Wednesday - Midweek Money Can't Buy (MMCB - signed shirt, hospitality & 2-3 match ball presentations) *football season only* Friday – Abbey Accumulator (AA) Once membership exceeds 610 members, will introduce another Must Win Monday winner (5 x £100 winners) The 1 st MMCB draw of the 2026/7 season, will be drawn on Wednesday TBA July 2026.	<u>Projects paid this month:</u> N/A <u>Costs this month:</u> £42.00 – Group/bulk results emails (Campaign monitor) <u>Charities paid this month:</u> N/A <u>Outstanding commitments:</u> New toilets & eatery project – NRE/Main Stand (circa £20-25,000 support)

CFU Away Travel April 2026

Away Travel Plan

Once fixtures have been released at the end of June, planning for away travel will begin.

FINANCIAL

Bank Balance – Monies going straight into CFU bank.

Coach sponsorship for this seasons so far is £3100, the coaches are sponsored again by East Sussex U's, International Sports Convention, the Lottery and Worcester U's. This has helped greatly with prices for the long distance trips

Once again this season despite high costs we have managed to break even with the help of our sponsors

Travel Complete

Bromley two coaches ran, no problems – small surplus

Crewe three coaches ran, no problems – surplus

Notes

We have one steward that helps out if they are available, when necessary. Extra stewards would be most welcome.