

**Minutes of CFU Committee Meeting held on 9th July 2001 at the Black Horse,
Dry Drayton**

Present: Nick Pomery
Steve Greenall
Brian Attmore
Barry Eley
Derek Wick
Eleanor Wick
Dave Matthews Jones
Heather Wilkanowski
Alan Clarke
Peter Pinney
Lionel Webb
Graham Eales (part-time)

1. Apologies

Received from Jamie Dyer, who is recuperating from a back operation – get well soon, Jamie - from Karen Hinkins, who is on holiday and from Justyn Medd, who had to attend to an urgent development, emailed 09.07.01.

2. Minutes of Previous Meeting (11.06.01)

Accepted as an accurate record, although Eleanor expressed displeasure at being described as a part-time participant.

3. Matters Arising

3.1 Steve Greenall Walk

The "Pathfinder" walk was a great success, the 46 miles were completed by Steve, his brother Stuart and his son, Tom. Barry gave sterling service as the driver of the support vehicle, from 3am even, and Steve thanked him for his support and those who supported the venture in all sorts of ways. Sponsorship monies should total over £1500, so a fantastic achievement all round. The Committee gave Steve and family a vote of thanks.

A film item should be available on Cambridge Red, taken on the day by Sooty, who also doubled as Marvin. The CEN also came along and ran a feature a few days later.

3.2 Carboot Sales at the Abbey

Heather has spoken to Reg Smart and to Sooty, who has made proposals for a possible scheme. Reg will get back to Heather on 10th July.

3.3 Loan of CU Trailer

Dave has identified the potential user (Carl Hartman) and will write to Carla about the lack of interest shown.

ACTION: DMJ

4. Finance

Derek distributed his excellent summary, enhanced by the addition of a 'change from previous month' column. We have over £37k in the bank so already half-way to our declared two-year target, great news.

Nick reported that the CCC matching our £25k had been doublechecked with Messrs Rosentiel and Horsepool at CCC, who gave assurance that when they had given a £25k grant to the club, they had said they will give a further £25k, to the club, when our "fans-related group" has raised £25k. They also liked the idea of us demonstrating that we had raised the necessary by purchasing shares in the club and suggested a joint ceremony with us. We should do a leaflet campaign that day to try and recruit more members

The Committee is anxious that we make the share purchase asap so we can report the achievement to the fans. We are approaching membership renewal time and it is feared that some fans will leave CFU because they don't see enough happening. We are frustrated from inability to make the purchase while the club is being revalued. CUFC gave assurance that this would be done in June and still we wait. Nick believes that the Board will have set the new share price at their meeting last Friday, 6th July. They will now call an EGM, for which 21 days notice has to be given, so it will not be possible to action until August. We must, however, be ready as soon as the price is known.

It was agreed that our first investment in shares should leave us with some working capital and we shall buy £25k worth.

ACTION: Nick to prepare Newsletter/Press Release in advance of the next CFU meeting on 8th August.

Brian announced that he had obtained an award from Sainsburys for his CFU work done in the community. He has a cheque for £100 and will arrange something so that they get some publicity. Well done, Brian.

5. Membership

Jane Dyer had kindly sent an email on behalf of Jamie to inform the meeting that membership, as at 04.07.01, stands at 321, so we had had 8 or 10 more members from the campaign with season-ticket reminders and the yellow leaflet campaign must have added some more.

6. New Colour Brochure

The team is now making good progress with the design of the brochure, having invited Gordon Theobald to do the artwork again. He has met the team, taken the various photos, text etc and has agreed to try to have it ready for the 4th August fashion event on Christs Pieces. Of course, we must have it ready for Open Day on 19th August so it is good to have an earlier target. Heather has prepared some text to go with the events pictures.

ACTION: Lionel and Barry to feed back their comments to Heather asap so we can get this info to Gordon – he will prepare a proof of what he's got together so far at the end of this week.

Gordon had arranged for Panda to quote for 5000 copies which they have done, at £632, compared to £622 last time. In addition, we shall have a cost from Gordon at a 'charity rate' of £80. Nick suggested we try to get sponsorship for the brochure cost. He said that Randall Butt had indicated CEN might help to the tune of £250.

ACTION: Heather to approach Randall, also Q103 and Cambridge Building Society as well as some smaller concerns.

ACTION: Brian to see if Sainsbury will contribute.

ACTION: Nick to try Barclays.

7. Future Events

7.1 Open Day

Steve had provided his action plan for the event and had invited Graham Eales along to get everything first-hand and to give his feedback. The plan was agreed and the next stage is for Steve to assign owners for each activity. The following actions were agreed:-

- Eleanor to draft publicity flyer this week – could go into packs at soccer schools.
- Steve to draft email press release for Heather to follow up, tying up with Graham on the announcement, which should also make play of CUFC's 50th Anniversary on 18th August. Parents will be encouraged to bring cameras to take photos of offspring with players to submit for a best pic with a prize.
- Graham to check that CUFC are covering costs, as previously agreed, of stewarding etc, also to ask CCC to contribute as part of their ongoing leisure grant process.
- Eleanor is arranging a programme of events and this should incorporate a tear-off slip for visitors to give their details for entry to a draw for match tickets. CFU can then use the information for recruitment.
- Eleanor/Heather to sort, with Eleanor's mum, some pictures for display on the CFU stand in the Harris suite.
- Graham to check on how to set up a website display, as suggested by Barry, who could arrange a projector.
- Graham to arrange publicity display at the ground – eg on the fixture board.
- Heather to organise a windscreen drop the weekend before Open Day at Cowley Road carboot and elsewhere if time permits.

Heather had spoken to Sooty who, rather than doing a disco, will be making a programme for Red TV. It was agreed that we will pipe music over the PA system. Heather had also booked the Boing Speed machine for the day.

On the day, the plan requires 13 volunteers. There were 8 at the meeting, not including Brian or Nick, who will be on holiday. We would hope to get further support from those not present at the meeting, from other CFU members who have helped at other events and from CUSA, who have asked to be involved.

ACTION: Brian to contact CUSA members.

Ladies soccer should be represented but there will be no room for a display – Graham felt that they should be involved in the stuff on the pitch.

Ralph will be available on the day and could do a rerun of the fashion show from 4th August on Christs Pieces.

7.2 Youth Tournament

The new brochure for the 2nd September event has gone out to team managers of all the colts teams, mini soccer teams, boys and girls, approximately 350 in all, well done to Karen for compiling the databases and doing all the mailings. Eleanor reported that she had had 8 replies already. The team will keep the Committee posted on progress.

7.3 CFU Golf Fun Day

The proposal from member Ian Taylor had been followed up but his choice of course, Colmworth, was not favoured because it is a long way out of Cambridge. The Malton course, at Meldreth, would be more convenient and it is well-used to society play. Lionel has obtained all the details and has pencilled in a booking for the afternoon of Friday 24th August. We would start teeing off at 1pm and the hour allows for 8 teams of 4, at 7 minute intervals. A weekday round costs £10 and they can do a barbecue or summer buffet after the golf at £7 per head, for a minimum of 16 people. Lionel will get advice on how much to allow for prizes and then we can set a price for the event but it will not be a lot over £17 a head so we should get a reasonable turnout. The Committee agreed we should go for 24th August and Lionel will progress it with Ian Taylor and Derek, then send out an email to all CFU members. This will stress that it is not going to be a serious event but a social occasion for members to meet each other.

ACTION: Lionel/Derek

8. Other Business

8.1 Meeting with G. Eales

Dave, Eleanor and Karen had met with Graham Eales and had discussed, among other things, ways of making the CFU caravan more attractive. One idea is to have a whiteboard there to write up the team on matchdays. GE will arrange for Every Penny Counts jars to be placed at snackbars.

8.2 CFU Banner

Lionel showed the banner which he had had made by a contact at a graphics company for the Lion Yard event. For general use, he had obtained a quotation for a CFU banner, with the logo in colour + Cambridge Fans United + The Way

Forward, 2000 x 600mm at £86 +VAT. The Committee agreed we should spend this, unless Steve is able to get a better price from House of Flags.

ACTION: Steve

8.3 ID Cards

Brian proposed that CFU cards should be accepted at the ground as ID cards under the new scheme for all-ticket games.

ACTION: Graham to check feasibility

9. Next Meeting

Agreed Wednesday 8th August, we will again use the Black Horse, Dry Drayton. There have been requests to start our meetings at 7.30pm and I should like to propose that we do change to this earlier time. Please let me know if this is a real problem.

LB Webb
22nd July 2001

CFU Ltd

Financial position	09/07/01		10/06/01	Change
Income				
Pledges	9238.00		8658.00	580.00
Sponsors	826.00		680.00	146.00
Matching sponsors	17500.00		17500.00	0.00
	<u>27564.00</u>		<u>26838.00</u>	<u>726.00</u>
Videos	1083.20		1071.70	11.50
Every Penny Counts	544.50		544.50	0.00
Calendars	4856.50		4856.50	0.00
One Wonky Antler	979.90		929.90	50.00
Burns Night	4722.50		4722.50	0.00
They think it's all over	427.00		427.00	0.00
Lionel Perez Shirt Raffle	270.00		270.00	0.00
Sootys Party	200.00			200.00
Sponsored Walk	372.20			372.20
Donations	1052.50		1052.50	0.00
Bank Interest	89.82		83.67	6.15
Post Office Compensation	4360.35		4360.35	0.00
City Council grant	500.00		500.00	0.00
Grant towards start up	500.00		500.00	0.00
Total income to date	<u>47522.47</u>		<u>46156.62</u>	<u>1365.85</u>
Expenditure				
Start up costs	2141.50		2141.50	0.00
Postage and stationery	903.62		596.71	306.91
Video production	521.77		521.77	0.00
Calendar	2785.98		2785.98	0.00
Burns Night	3390.38		3390.38	0.00
They think it's all over	25.00		25.00	0.00
SCBU donations	200.00		200.00	0.00
Bank charges	198.52		159.46	39.06
Total expenditure to date	<u>10166.77</u>		<u>9820.80</u>	<u>345.97</u>
Surplus at 9/7/01	<u>37355.70</u>		<u>36335.82</u>	<u>1019.88</u>
Represented by				
Cash at bank	37538.02		36268.07	
Cash float retained from calendar sales	67.75		67.75	
Cash and bank balances at 9/7/01	<u>37605.77</u>		<u>36335.82</u>	
Debtors				
Creditors	250.07			
Net assets at 9/7/01	<u>37355.70</u>		<u>36335.82</u>	<u>1019.88</u>
Pledged Full Year Income			pa	
Annual DDs	1140.00	1140.00	1140.00	1140.00
Quarterly DDs	278.00	1112.00	278.00	1112.00
Monthly DDs	283.00	3396.00	283.00	3396.00
Income per annum from DDs		5648.00		5648.00
Cheque pledges less DD replacements		5105.00		4820.00
Cash pledges		795.00		795.00
Pledged Full Year Income		<u>11548.00</u>		<u>11263.00</u>