

**Minutes of CFU Committee Meeting held on Wednesday 8th January 2003
at the Ex-Services Club, Cambridge**

Present: Heather Wilkanowski (Chair)

Terry Wilby
Barry Eley
Eleanor Wick
Derek Wick
Karen Hinkins
Dave Matthews-Jones
Jamie Dyer
Martin Jordan
Graham Whiting
Justyn Medd
Lionel Webb (Sec)

Guest: Carol Looker

1. Welcome/ Apologies

Apologies had been received from Brian, Nick and Alan. The Committee was pleased to welcome close friend Carol Looker, of CUSA and Away Travel, to join us as a reciprocal visit following Graham's involvement with CUSA meetings.

2. Minutes of previous meeting (held on 2nd December at the Golden Hind)

Approved as an accurate record.

3. Matters Arising

The most significant item was that of the composition of the Communications Working Party proposed by Gary. There had been 3 proposals made by committee members and 2 had accepted, ie Heather and Justyn. They were unanimously voted to represent CFU on the group, with Graham Eales and Jo Liddiard from the Club.

The Committee felt that the meetings should be held monthly. Thursday lunchtimes had been suggested, which would suit CFU because we will have had our meeting and will have agreed items to be discussed by the group.

Items for the first meeting should include:-

- 1) Agree an escalation process – to Nick/Gary presumably
- 2) Discuss website issues, especially 'Gaffer Tapes', for which Luke is OK to attend meetings and report. It was agreed that we should not re-establish any conflicting shopping links.
- 3) Discuss Barry's report on the attempts to establish the new CFU Bar and the CFU/CUFC Habbin shop.

- 4) Franco, of Planet Amber, said he had feedback from Graham Eales that CFU were trying to do away with him. That was not said and Franco is OK with us but we should register that things discussed at a confidential meeting should not be reported outside.

4. Future Meetings/ AGM

The dates given in the November minutes for the whole of 2003 have been agreed with Kevin Newton, the landlord of the Golden Hind. The day before this meeting, Lionel received a letter from Kevin asking if we could re-arrange a different date because they had double-booked the Function Room! Rather than mess around with diaries, the venue was changed to the JESC.

Lionel asked Kevin for his assurance that we shall be accommodated for our future meetings and he promised that we shall. We'll see.

Lionel has also booked the Golden Hind Function Room for Monday 24th February for the third AGM.

Lionel proposed in an email that an AGM Team should be set up, comprising himself, Graham, Derek, Eleanor, Jamie and Jane. The team will take all necessary actions. This was approved by the Committee.

ACTION: Lionel to arrange meeting of AGM Team.

ACTION: Heather to ask JT to attend the AGM to renew his membership.

ACTION: Dave (or successor) to publicise AGM in the programme and on radio.

4. Finance

Derek had circulated the financial details, as at 05.01.03, compared to 02.12.02.

In regard to our income exceeding £100,000:-

ACTION: Dave to contact the new Bury member, Barry to prepare a certificate, Heather to arrange pitch presentation. Gary will help to publicise this story.

Significant changes in income were an extra £931 in pledges and a further £2285 from the sale of calendars. Profit from calendars should top £2000, which is to the great credit of all involved. We have only 40-50 calendars left. We also have some that have not been made up, so they will be guillotined for kids to use for autographs.

The Newey & Eyre debt (£280) has been cleared, good news indeed.

The 5-a-side match has raised £245 so far and should reach £460, Terry reported, a great start for what will become an annual event. There was a good report in the CEN and arrangements are in hand for the winners, Trumpington Tornados, to receive a pitch presentation. All credit to Terry, Dave and everyone involved.

Our net assets stand at £77,323.

Cash in the bank stands at £19,191.

The debtors figure £1474 is almost all what CUFC owe for sales of calendars. Derek suggested that we accept shares, rather than taking ages to agree a cash sum. It would also benefit the Club who wouldn't have to find any money. Heather then proposed that we top up the share purchase to £5000. As the shareholding list in the Accounts

shows, this would take us to third-largest shareholder. The Committee is keen to progress this but will wait until the Club AGM on 27th Jan, when Nick will ask about any new purchasers of shares. The money for the shares could be said to have come from the proceeds of the Fixture List posters, the sale of calendars and the 5-a-side tournament.

ACTION: Heather to ask Nick how many CFU members can go to the CU AGM.

Derek reported another item which needs to be cleared up is the payment of Sponsored Haircut proceeds.

ACTION: Heather to provide SCBU contact details to Derek, who will issue a cheque.

5. Membership

Jamie reported that CFU has 352 members, keeping at a fairly steady level. We do gain new members but we lose at the same rate

Jamie had circulated a list of lapsed members. This will be followed up by Committee members.

Eleanor/ Graham are working on ways to develop increased membership.

ACTION: Graham/Eleanor to report initial thoughts at February meeting.

6. Increasing CFU Exposure

Barry has reported on the trial results with the new Harris Suite 'CFU Bar' and the new Habbin 'CUFC/CFU Shop'.

Things are not looking good in the Harris Suite, which the Club is not making available to us until 1st March. Of course, it's a Club facility but if we are going to offer it to the fans, it must be on a regular basis. We will ask if there is an alternative location we can use. If not, can the Club let us have 10 Harris passes for every game?

ACTION: Barry to progress

Martin reported that although the Habbin Shop had not been without problems, he feels there is sufficient interest in it to keep trying. Again, it needs to be permanently available and, since it is secure, we should be able to leave stock inside rather than cart it about – a franchise or consignment stock system is needed. Martin agreed to take ownership of the Habbin shop and will organise deputies when necessary, as Eleanor does with the caravan.

ACTION: Martin to "own" the Habbin shop.

ACTION: Heather/Justyn to take up both issues with the Club at the first Communications Working Party meeting.

7. 2003 Events

The successful calendar campaign, the 5-a-side match and fixture list posters have been reported elsewhere. Martin reported that CU have sold a couple of dozen Marvyn books and Look East should feature the book before the Millwall replay. There have been 150 books printed. Think Ink has raised about £90 so far and the Win a Bin scheme brought us about £50 (and a new dustbin!).

A JT Testimonial event coming up soon is a Party Night for John, on 8th February, in the CUSC, tickets £10, including a cabaret. Having been deprived of the only home game before it, publicity is difficult and Heather would welcome ideas and help.

Heather has drafted a 2003 plan which she will publish when her PC recovers from its malady. The following broad points were agreed:-

We should get going with the fixture lists in May.

ACTION: Lionel to ask Keith Craney to lead the project.

The Golf Day should be in July (Eleanor).

The Prediction Competition should be July (Dave).

The Youth Tournament should be in September (Barry).

Calendar preparations should start in September, if the Club don't take it over (Eleanor/Heather). It was suggested that photographs should be taken over the weather seasons.

The 5-a-side tournament will be in December.

This outline programme will leave something of a gap in Feb/Mar/Apr, which we should use for a membership drive.

ACTION: Lionel to note key item for next agenda.

Heather proposed that we should follow up the Posh initiative by inviting their supporters to arrange with us a Fun Day at the Abbey Stadium. If the Club are not keen, it could be on Coldhams Common. There could be a lot of sponsored events and we could get in people such as those who helped with the Youth Tournament. What we should do on the day is have a membership team, who don't get involved, but focus on going round all the attendees, signing people up.

ACTION: Heather to progress in principle with Club and Posh.

Dave has announced that he no longer wishes to do all the publicity work. This was accepted by the Committee, who thanked Dave for all that he has done. Graham volunteered to organise the programme entries but someone will need to take over the PR, using Dave's well-established network of contacts.

ACTION: Brian, would you accept this role?

8. Other Business

Gordon Theobald had asked about using the website for polls and Graham is keen to help, in view of the the bridge-building work he is doing with other groups.

ACTION: Jamie to advise GT

Committee members were asked whether they wanted to try anything additional next Xmas, especially if the Club want to do the calendar. Xmas cards are worth a try.

ACTION: Carol to ask her contact for details.

9. Next Meeting

At the Golden Hind on Monday 3rd February, at 8pm.