

Minutes of the CFU Monthly Meeting held on 5th December 2011 at the Cambridge United Supporters Club.

Reminder: These minutes are confidential and must not be disclosed to persons outside the CFU Trust board.

1. Attendees and Apologies:

Present: Dave Matthew Jones (Chair), Robert Osbourn, John Moore, Dave Doggett, Nigel Browne, James Taylor, Derek Wick, Brian Thorby, John Bilboa, Matt Ramsay, Carol Looker, Colin Proctor (FED), Nick Parker, Terry Wilby (minutes)

Apologies: Tom Taylor.

Guests: Paul Mayes (Supporters Club), Joy Childs

2. Minutes of the last meeting:

- a. It was agreed the minutes of the November meeting were correct.

3. Financial (Derek):

- a. ~£23k in the bank, ~£300 in Paypal
- b. Liabilities:
 1. Lottery set up costs,
 2. Calendars,
 3. Sponsorship of Rossi Jarvis.
- c. Co-Op have changed their software to new formats.
- d. Draft annual accounts circulated:
 1. Awaiting shares from the sale of Harwood and Howard shares (existing shareholders have the first opportunity to buy).
 2. Other share problems are being sorted.
 3. Higher income due to CTID book, MacFarland evening.

4. Calendar/merchandise (John B):

- a. Signing session at Grafton Centre
 1. 15th December, 4-5:30pm,
 2. Colin will be there, other helpers needed,
 3. Can only sell calendars,
 4. Give out leaflets for other items available from CFU website,
 5. Carrier bags expected soon,
 6. Sold 100 wall and 61 desk out of 150 and 100 purchased,
 7. 50 and 30 more ordered for Grafton signing,
- b. Some are available to purchase in the club office and Away travel,
- c. Greene King may order some for local pubs,
- d. Sponsorship from Big Empty Wall for the first batch,
- e. Possibly set 16th December as the cut off for Xmas delivery?
- f. Turnover around £1,000 in 2 weeks, profit ~40%,
- g. Card selling OK,
- h. 2 sets of mugs in stock,
- i. CUFC shop open late on 14th and 21st December.
- j. When ordering online the personalisation occurs right at the end of the checkout process.
- k. Supporters Club membership could be processed through CFU.

5. Membership (Terry)

- a. Currently around 330,
- b. Some new members using recurring payment by PayPal, this could be a good option compared to DD.
- c. Direct Debits checked, ~30 letters sent to those whose DD could not be collected.
- d. One enquiry for Corporate membership from the Toast Rack Boys. Dave to contact them.
- e. CFU AGM:
 1. CUFC AGM set for 30th January 2012, so CFU AGM set for 23rd January 2012,
 2. Agreed to stage in the SC,
 3. Agenda to include vote on new rules,
 4. All due to retire by rotation are happy to stand for re-election,
 5. Co-opted members happy to stand for election,
 6. Suggested Fans Forum in place of Q&A session, Dave D to ask CUFC people to attend,
 7. Agreed to SD model rules, but Derek to check with FSA if a £25k turnover requires a full audit. If the lottery does well that turnover figure could be exceeded requiring expensive full audit.
 8. Suggested the 12 year rule could be amended as required by the Society Board,
 9. Colin nominated by Robert and seconded by Carol as FED.

6. Community (Nick)

- a. Kick It out: consolidate in the new year, probably February,
- b. AD Commentary:
 1. Now part of the Premier League!
 2. 4 "Describers" attended first training session (Mark Stimpson, Adam Maisiey (Drivetime presenter), Neil (NRE regular), Mark Streather, with James helping,
 3. Need to report the position of the ball at all times,
 4. need 2 people for each game,
 5. Equipment is on loan, 10 headsets available,
 6. Partially sighted need a sighted guide in the ground,
 7. Headsets collected from the Office,
 8. Practice at CRC games,
 9. Thanks to Phil Pethybridge for the training, he will attend the Boxing Day game.

7. CUFC Directors (Colin/Dave D)

- a. Shares due to CFU are being sorted,
- b. Mr. McNally has not yet received his shares (pays by instalment), Dave D to chase CUFC,
- c. Club officials willing to come to meetings as required,
- d. Braintree game is now 1:30pm KO following call by Paul Barry to Braintree Chairman,
- e. Half season player sponsorships almost all gone,
- f. Half season ticket going OK,
- g. Constant Contact being updated,
- h. Race night raised ~£500, thanks to Carol and James,
- i. Dave D is now Chairman of Centenary Committee,
- j. Away Travel have capped maximum price at £28, short trips subsidise long trips,
- k. Sales of beer are up ~40% since having real ales,
- l. Dave D is organising an Xmas lunch for staff and volunteers,
- m. Volunteers:

1. Taken on and used in a professional manner,
 2. Application forms etc. generated by Joy will be used for volunteers,
 3. Stewards need 40 hours of training,
 4. turnstile operators can be trained on site,
 5. Office Admin person required,
 6. CRC have 3 home games before Xmas, Jules will be “shadowed” to learn of problems,
- n. Greg is looking at the issue of the club shop,
 - o. CUFC players will be visiting Addenbrookes, M&S and Waitrose have donated gift packs.

8. AOB

Colin:

- a. Couldn't find the shirts that should be stored under the stand.
- b. CUFC are not doing a Sportsmans dinner in March.

Paul:

- a. Dates for any events such as a Sportsmans Dinner have to be booked as soon as possible.

Robert:

- a. Need the CFU banners for the calendar signing.

Carol:

- a. James Cutting will be on the radio at 7:45am next day.
- b. Race night profit was announced as going to Youth Development.

James:

- a. Is compiling CRC programme.

Terry:

- a. FSF membership free renewal due, suggested £50 donation to FSF from CFU was agreed.

The meeting closed at 9:10pm

Next regular scheduled meeting: 9th January 2012