

Mutual Societies Annual Return

AR 30 – Industrial and Provident Societies Act 1965 Form



Full name of society

CAMBRIDGE FANS UNITED LIMITED

Secretary Full Name

TERRY WILBY

Email Address

terry.wilby@ntlworld.com

Telephone No.

07832 090239

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form and Contents

'FSA', 'we' and 'us' refer to the Financial Services Authority.

'You' refers to the person signing the form on behalf of the society.

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4	Accounts and signature	10

FSA use only		
	Date Received	Case Officer
1st		
2nd		

Mutual Societies Annual Return

AR 30 – Industrial and Provident Societies Form



Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you think a question is not relevant to you, write 'not applicable' and explain why.

5 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.

7 Send us your application by post. It must include:

- this form;
- a set of printed accounts;
- an audit report or accountant's report where appropriate (or a supplementary return); and
- supporting documents.

Send it to:

**Mutuals Team
The Financial Services Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS**

1

Details of society

1.1 Details of the society

Register number	29118R
Registered office address	10 BEECHWOOD AVENUE MELBURN, ROYSTON, HERTS
Postcode	SG8 6BH

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	0	8	/	2	0	1	1
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	DAVID MATTHEW JONES
Address	7 THE BRAMBLES BAR HILL CAMBRIDGE
Postcode	CB23 8SZ
Year of birth	yyyy 1959
Business occupation and other directorships	ANALYST

1.4 Details of Treasurer

Name	DEREK WICK
Address	15 MILLERS ROAD TOFT CAMBRIDGE
Postcode	CB23 2RX
Year of birth	yyyy 1961
Business occupation and other directorships	FINANCIAL CONTROLLER

1.5 Details of Secretary

Name	TERRY WILBY
Address	10 BEECHWOOD AVENUE MILBOURN ROYSTON HERTS
Postcode	SG8 6BH
Year of birth	yyyy 1957
Business occupation and other directorships	ELECTRONICS CONSULTANT

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
JAMES TAYLOR	5 BLESS WAY CAMBRIDGE CB1 9YC	yyyy 1979	STUDENT
JOHN BILBOA	9 HARDWICK COURT PETERBOROUGH PE3 9PW	yyyy 1954	PROTECT/BUSINESS SYSTEMS CONSULTANT. DIRECTOR: THE MOUNT CAMBERLEY RESIDENT ASSOCIATION
ROBERT OSBOURN	25 REDGATE ROAD GIRTON CAMBRIDGE CB3 0PP	yyyy 1953	ENVIRONMENTAL PROTECTION TEAM LEADER
BRIAN THORBY	6 HERRINGS CLOSE STOW-CUM-QUY CAMBRIDGE CB25 9AA	yyyy 1953	HUMAN SERVICE MANAGER
COLIN PROCTOR	29 HIGH DITCH ROAD FEN DITTON CAMBRIDGE CB5 8TE	yyyy 1939	RETIRED.. DIRECTOR: CAMBRIDGE LTD FC LIMITED
TOM TAYLOR	28 SCHOLARS WALK CAMBRIDGE CB4 1ET	yyyy 1970	SKILLS DEVELOPMENT CONSULTANT

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

1

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

- 1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

☒ No
☐ Yes

- 1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

☒ No
☐ Yes

- 1.9 Is the society a subsidiary of another society?

☒ No
☐ Yes

- 1.10 Does the society have one or more subsidiaries?

☒ No
☐ Yes

- 1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?

☒ No ▶ Continue to question 1.12
☐ Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

You must confirm that you have attached a copy of the Inland Revenue's letter to this return ☐ Yes

- 1.12 Is the society registered with the Tenant Services Authority, Welsh Ministers or The Scottish Housing Regulator?

☒ No ▶ Continue to question 1.14
☐ Yes ▶ Select the one you are registered with below and provide the registration number

- ☐ Tenant Services Authority
☐ Welsh Ministers
☐ The Scottish Housing Regulator

Register number

- 1.13 Is the society a registered social landlord?

☐ No
☐ Yes

- 1.14 Does the society offer any insurance products?

☒ No
☐ Yes

- 1.15 Does the society undertake residential mortgage business?

☒ No
☐ Yes

- 1.16 Name of any organisation to which the society is affiliated

Name N/A

Benefit of the community societies

- 1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

2

Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	320
B	Members ceased during year	21
C	Members admitted during year	41
D	Members at end of year	340
E	Turnover for year	17057
F	Total of income and expenditure (receipts and payments added together)	22858
G	Net surplus/(deficit) for year	11219
H	Fixed assets	104966
I	Current assets	23101
J	Total assets (equal to amount in row O, below)	128067
K	Current liabilities	2689
L	Share capital	340
M	Long-term liabilities	0
N	Reserves	125038
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	128067

All societies (excluding clubs) must complete boxes P-T

P	Investments in other Industrial and Provident societies	0
Q	Loans from members	0
R	Loans from Employees' Superannuation Schemes	0
S	Dividends on sales	0
T	Share interest	0

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

NONE

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FSA)

The society must have written authority from us to exclude a subsidiary from group accounts

NONE

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- | | |
|--|----------------------------------|
| ☐ Full professional audit | ▶ Continue to section 4 |
| ☐ Accountant's report | ▶ Complete questions 3.2 and 3.3 |
| ☐ Lay audit | ▶ Complete questions 3.2 and 3.3 |
| ☒ Unaudited | ▶ Complete questions 3.2 and 3.3 |

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
☒ Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- ☐ No
☒ Yes

4

Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

23 / 01 / 2012

- 4.2 Does your society have to produce accounts to the minimum standard required?

☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.

☒ Attached

☐ No ▶ you must complete a supplementary return, see notes for details.

☐ Attached

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is to the best of my knowledge and belief, correct.

Name	TERRY WILBY
Signature	
Date	dd/mm/yy 17/03/12

CONTINUATION SHEET 1 OF 1

1.5 Details of Secretary

Name	
Address	
Postcode	
Year of birth	yyyy
Business occupation and other directorships	

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
CAROL LOOKER	60 HIGH STREET WILBURTON GL7 CAMBS	yyyy 1943	RETIRED
NICK PARKER	58 ROADS STREET COTTENHAM CAMBRIDGE CB24 8RB	yyyy 1961	PAINTER & DECORATOR
NIGEL BROWNE	55 PELHAM WAY COTTENHAM CAMBRIDGE	yyyy 1955	SALES REPRESENTATIVE
MATT RAMSAY	4 EARL STREET CAMBRIDGE CB1 7JR	yyyy 1988	ADMINISTRATOR
DAVID DOGGETT	18 LINFIELD COURT CAMBRIDGE CB4 1DP	yyyy 1950	DIRECTOR OF DTM CONSULTING LTD AND CAMBRIDGE UNITED FC LIMITED
JOHN MOORE	161 THE CAUSEWAY BASSINGBOURN ROYSTON SG8 5GD	yyyy 1953	PHYSICAL ASSET MANAGEMENT & BUSINESS CONTINUITY SPECIALIST

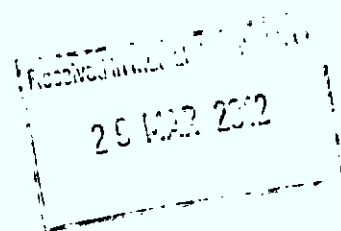
Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

1 (ie this)

Registration number 29118 R

Cambridge Fans United Limited
Committee of Management report and financial statements
for the year ended 31 August 2011



Cambridge Fans United Limited

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Cambridge Fans United Limited

**Committee of Management report
for the year ended 31 August 2011**

The Committee of Management presents its report and the financial statements for the year ended 31 August 2011.

The Committee of Management is required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the society and of the income and expenditure of the society for that year. In preparing these the Committee of Management is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in business.

The Committee of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the society and to enable them to ensure that the financial statements comply with the Friendly and Industrial and Provident Societies Act 1968 and the Industrial and Provident Societies Act 1965. It is also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Clifford Towers be reappointed as accountants of the society will be put to the Annual General Meeting.

The Committee of Management recommends that Clifford Towers remain in office until further notice.

This report was approved by the Committee on 23 / 1 / 12 and signed on its behalf by

D Matthews-Jones
Chairman



Derek Wick
Treasurer



T Wilby
Secretary



Cambridge Fans United Limited

Chartered accountants' independent assurance report on the unaudited financial statements of Cambridge Fans United Limited.

To the Committee of Management of Cambridge Fans United limited ('the Society')

We have performed certain procedures in respect of the Society's unaudited financial statements for the year ended 31 August 2011 as set out on pages 3 to 7, made enquiries of the Society's Committee of Management and assessed accounting policies adopted by the Committee of Management, in order to gather sufficient evidence for our conclusion in this report.

This report is made solely to the Society's Committee of Management, as a body, in accordance with the terms of our engagement letter dated 13 February 2006. It has been released to the Committee of Management on the basis that this report shall not be copied, referred to or disclosed, in whole (save for the Committee of Managements' own internal purposes or as may be required by law or by a competent regulator) or in part, without our prior written consent. Our work has been undertaken so that we might state to the Committee of Management those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's Committee of Management as a body for our work, for this report or the conclusions we have formed.

Respective responsibilities

You have confirmed that you have met your duty as set out in the Committee of Managements' statement on page 1. You consider that the Society is exempt from the statutory requirement for an audit for the year ended 31 August 2011. Our responsibility is to form and express an independent conclusion, based on the work carried out, to you on the financial statements.

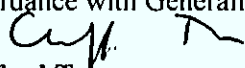
Scope

We conducted our engagement in accordance with the Institute of Chartered Accountants in England & Wales Interim Technical Release AAF 03/06. Our work was based primarily upon enquiry, analytical procedures and assessing accounting policies in accordance with Generally Accepted Accounting Practice in the UK. If we considered it to be necessary, we also performed limited examination of evidence relevant to certain balances and disclosures in the financial statements where we became aware of matters that might indicate a risk of material misstatement in the financial statements.

The terms of our engagement exclude any requirement to carry out a comprehensive assessment of the risks of material misstatement, a consideration of fraud, laws, regulations and internal controls, and we have not done so. We are not required to, and we do not, express an audit opinion on these financial statements.

Conclusion

Based on our work, nothing has come to our attention to refute the Committee of Managements' confirmation that in accordance with the Friendly and Industrial and Provident Societies Act 1965 and the Industrial and Provident Societies Act 1968 the financial statements give a true and fair view of the state of the Society's affairs as at 31 August 2011 and of its profit for the year then ended and have been properly prepared in accordance with Generally Accepted Accounting Practice in the UK.


Clifford Towers
Chartered Accountants

14.3.2012

Date:

9 High Street
Stony Stratford
Milton Keynes
Buckinghamshire
MK11 1AA

Cambridge Fans United Limited

**Income and expenditure account
for the year ended 31 August 2011**

		2011		2010
		£	£	£
	Notes			
Income				
Income from members and sponsors				
Members pledges		9,208		9,178
Net income from fundraising events				
Every penny counts	88		102	
Recycling	326		-	
Adult literacy project	4081		-	
Roy McFarland evening	1721		-	
5 a Side	318		624	
DVDs	220		1,758	
Quiz night	320		325	
Easy fundraising	243		135	
		7,317		2,944
Grants				
Cambridge City Council		335		-
Sundry income				
Donations	126		222	
Programmes	44		149	
Miscellaneous income	3		90	
		173		461
Bank deposit interest		24		14
Total income		17,057		12,597

Cambridge Fans United Limited

**Income and expenditure account
for the year ended 31 August 2011**

	2011		2010	
	£	£	£	£
Notes				
Expenditure				
Insurance	264		236	
Printing, postage and stationery	1,042		1,389	
Legal and professional	414		670	
Accountancy fees	732		696	
Amber Army	-		153	
Website development	59		117	
Bank charges	619		700	
General expenses	5		353	
Paypal charges	48		131	
Donations and sponsorship	2,000		1,500	
Away travel	42		-	
Membership fees	50		50	
In touch with members/constant contact	358		321	
CUFC smile campaign	-		252	
CUFC sponsorships & advertisements	-		975	
Football supporters federation annual fee	-		(50)	
Kick it out	115		-	
Love food hate waste	85		-	
		(5,833)		(7,493)
Surplus for the year before tax		11,224		5,104
Corporation tax		(5)		(3)
Surplus for the year after tax		11,219		5,101
Surplus b/fwd		113,819		108,718
Surplus c/fwd				
		125,038		113,819

Cambridge Fans United Limited

14 MAR 2012

Balance sheet
as at 31 August 2011

	Notes	2011		2010	
		£	£	£	£
Fixed assets					
Investments	3		104,966		104,655
Current assets					
Stock		480		-	
Debtors	4	2,382		5,500	
Cash at bank and in hand		20,239		6,537	
		<u>23,101</u>		<u>12,037</u>	
Creditors: amounts falling due within one year	5	<u>(2,689)</u>		<u>(2,553)</u>	
Net current assets			20,412		9,484
Net assets			<u>125,378</u>		<u>114,139</u>
Capital and reserves					
Share capital	6		340		320
Income and expenditure account			125,038		113,819
Shareholders' funds			<u>125,378</u>		<u>114,139</u>

The financial statements were approved by the Committee on 23/1/12 and signed on its behalf by

D Matthews-Jones
Chairman



Derek Wick
Treasurer



The notes on pages 6 & 7 form an integral part of these financial statements.

Cambridge Fans United Limited

Notes to the financial statements for the year ended 31 August 2011

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention.

1.2. Investments

Fixed asset investments are stated at cost less provision for diminution in value.

2. Tax on profit on ordinary activities

Analysis of charge in period	2011 £	2010 £
Current tax		
UK corporation tax	5	3

3. Fixed asset investments

	Other unlisted investments £	Total £
Cost		
At 1 September 2010	340,648	340,648
Additions	311	311
At 31 August 2011	340,959	340,959
Net book values		
At 31 August 2011	104,966	104,966
At 31 August 2010	104,655	104,655

4 Debtors

	2011 £	2010 £
Prepayments and accrued income	30	-
Loan to CUFC	2,352	-
Advance payment (adult literacy project)	-	5,500
	2,382	5,500

Cambridge Fans United Limited

**Notes to the financial statements
for the year ended 31 August 2011**

5. Creditors: amounts falling due within one year	2011	2010
	£	£
Accruals and deferred income	2,684	2,550
Corporation tax	5	3
	<u>2,689</u>	<u>2,553</u>
6. Share capital	2011	2010
	£	£
Allotted, called up and fully paid	<u>340</u>	<u>320</u>