

MINUTES OF CFU TRUST BOARD MEETING on MONDAY 12th DECEMBER 2022
7.30pm via Teams

PRESENT: Frank Pearson (Secretary), Andrew Stephen (Chairman), Gina Heath, Margaret Pearson, Colin Proctor, Anouska Wright, Paul Moffat, Leanne Huff, Carl Badcock, Robert Osbourn, Terry Wilby.

1. Apologies for Absence

Emma Smith, Ben Phillips, Alex Nix, Nigel Browne.

2. Minutes

The minutes were accepted as read.

3. Matters Arising

In her absence, ES sent an e-mail reporting on Hall of Fame dinner. Responding to this email prior the meeting CB asked how the £100 provided by the Lottery had been used. (Subsequently GH provided the answer -£50 was for the videographer and £50 for Stuart Wood's church as a thank you for stepping in to compere at short notice.)

4. Away Travel Next Season (GH)

- GH & DMJ willing to carry on next season
- Need to arrange meeting with Alex Tunbridge to see what CUFC can offer
- AS: Must wait for CEO to come back to us and there is no way GH should be out of pocket
- PM: May claim reasonable expenses if carrying out duties. Need receipts.

AS proposed, CB seconded that GH be compensated for expenses. Unanimously approved.

5. Recognition of DMJ's service (RO)

DMJ was instrumental in setting up CFU. CP proposed we give something to DMJ.

Need to think what he'd appreciate. NB might be the best person to know what might be acceptable. GH will talk to Andy Fox.

6. AGM preparation (TW)

- Due in February but will depend on when accounts can be examined
ACTION: PM to contact accountants tomorrow
- Needs 6 weeks to set up. Perhaps end of March might be better, especially as January is busiest time for accountants
- Meeting face-to-face. Live stream? Video? Club officials? Could be linked with Fans' Forum? In Supporters' Club?
- AS: purpose of AGM is to allow membership to hold us accountable
- TW: the earlier we set the date, the more likely we are to get speakers

7. CFU's mission (AS)

- Policing may be done by Shadow Board, but CFU will see it happens
- CFU here to make things better for the fans e.g. Away Travel and Amber Belles

- GH reminded us of club's promise of a Safe Space. Still needed + audit of needs. Stewards would need training
- RO: Assistant to SLO being advertised. Abbey Helpers assist.
- AW: following on from Female Fans' Forum –a family able at last to sit together with wheelchair accommodated.
- AS: Changing culture is slow but is happening

8. Publicity (AS)

- Facebook group smaller than original, but rate of growth is good
- Fanzone NRE will lead to people joining
- AS: website is good
- RO: Date for Fanzone opening? January scheduled, February more likely

9. Cabin development? (RO + GH)

Work on door, window and signage still to do.

GH needs a group of strong men to lift up caravan on to breeze blocks.

10. Reports

10a Accounts: TW couldn't see Website costs. PM had no invoices and no Direct Debit has been set up. PM still has no access to Coconuts bank account. GH will try to set up a Coconuts meeting asap.

10b Away Travel: Report is filed with these minutes.

10c Membership: Report sent and filed with these minutes. Membership is now 354.

10d Lottery: CB sent a report which is filed with these minutes. Problems highlighted last month still need sorting. AS: Does CFU have any liability concerning the Lottery?

ACTION: TW and PM to talk with Lottery committee (CB, NB, DMJ and any others) and come back with recommendations at next meeting.

11. AOB

AW: Club held CPR training at ground on Saturday. Very good. Contact **Ben Phillips** at club if you'd like to do it.

AW: Foodbank: we have logo on box but this is only involvement. Probably an SLO task.

GH: Hummel has gone in to administration. RO says outstanding orders will be fulfilled.

11. Date of Next Meeting: Monday 9th January 2023 at 7.15pm
by Teams.

Meeting ended at 8.45pm

In her absence, ES sent an e-mail reporting on Hall of Fame dinner:

"The 2022 Hall of Fame was another excellent event, attended by 120 fans and former players

Nine legends were inducted: David Crown, Lee Philpott, Trevor Benjamin, Liam Daish, Willie Watson, Wes Hoolahan, Steve Spriggs, Brian Grant, Wendy Twinn (winner of the Andrew Bennett award).

All inductees except for Steve Spriggs were in attendance.

The Heads & Tails game at the beginning of the evening was split 50/50 with the winner (Col Proctor) and the Community Trust. It was around £300 each (if you need the exact figure raised I can ask Graham Daniels who received the money during the event) and we raised £575 in the raffle"

CFU Away Travel November 2022

Away Travel Plan Fleetwood Coach is online – cost £40 Derby Coach is online – cost £25 Sheffield Wednesday Coach is on line – cost £30	FINANCIAL Bank Balance – Monies going straight into CFU bank. Coach sponsorship of £500 has been received from Chris Ray (East Sussex U's), sponsorship of £500 received from Mehmet Mimoglu (Coversure Insurance Services (Cambridge)) and £200 from Dennis & Pat Rawlings (Worcester U's) Profit of £2357 from last season carried forward total balance in the account to date is £3751 This will be used to substantially subsidise the long distance coaches this season
Travel Complete Forest Green coach run – no problems. Loss of £615	Notes Alternative stewarding options needed on coaches. Fleetwood coming up in December will be run at a significant loss.

CUFC LOTTERY REPORT – End of November 2022

Membership	Financial										
380 Lottery members as at the end of November Includes 8 non payers – waiting to start or payments have stopped Membership at time of 30/10/2021 rebrand was 204 Membership at time of 24/05/2022 CUFC rebrand was 281	Current CUFC Lottery Balances: <table><tr><td>Prize fund</td><td>£21,761</td></tr><tr><td>Cost fund</td><td>£691</td></tr><tr><td>Distribution fund</td><td>£24,101</td></tr><tr><td>Uncashed cheques</td><td>£5,000</td></tr><tr><td>Jackpot prize</td><td>£500</td></tr></table>	Prize fund	£21,761	Cost fund	£691	Distribution fund	£24,101	Uncashed cheques	£5,000	Jackpot prize	£500
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Lottery Other	Notes										
There are two weekly draws, along with a midweek draw Monday – Must Win Monday (2 x £100 winners) Wednesday - Must Win Money Can't Buy (1st & 3rd Wednesday) Friday – Abbey Accumulator (AA) Once we exceed 400 members, we will introduce another Must Win Monday winner (3 x £100 winners) Increased activity on clubs social media sites, promoting CUFC Lottery & winners, including supply of a signed shirt (1st Wednesday) & 2 hospitality tickets (3rd Wednesday) each month	We had a winner of AA on Friday 25th Nov – David Senior won £4,500 Projects paid for this month: Additional flag poles to welcome teams onto the pitch - £62.30 Xmas meals (Abbey People) - £250 HoF sponsorship - £100 Match tickets for our big AA winner - £41 Announcements on Lottery funded Electronic Scoreboards are very popular, currently numbering 40-50 each game										

Profit and Loss
Cambridge Fans United Ltd
For the month ended 30 November 2022

	Nov-22	Oct-22	Sep-22	YTD
Income				
2200 - CFU Membership Payments	£417.38	£427.38	£429.04	£1,273.80
2201 - Easy Fundraising Commission	£51.97	£0.00	£0.00	£51.97
2202 - Lottery subscription	£3,294.60	£3,225.24	£2,982.48	£9,502.32
2203 - Cocounts Book Sales & Other activity's	£19.99	£0.00	£18.99	£38.98
2204 - Legends Dinner (Coconuts)	£0.00	£1,160.00	£0.00	£1,160.00
2217 - Hall Of Fame Dinner	£1,500.00	£0.00	£0.00	£1,500.00
2218 - Donations Received	£0.00	£0.00	£10.00	£10.00
2222 - Away Coach Income	£1,160.00	£5,115.00	£4,490.00	£10,765.00
2223 - Programme Sales	£0.00	£17.50	£28.00	£45.50
Total Income	£6,443.94	£9,945.12	£7,958.51	£24,347.57
Gross Profit	£6,443.94	£9,945.12	£7,958.51	£24,347.57
Less Operating Expenses				
3302 - Lottery Prizes	£641.00	£800.00	£1,100.00	£2,541.00
3305 - Member Mojo	£75.00	£0.00	£0.00	£75.00
3313 - Donations	£500.00	£0.00	£0.00	£500.00
3315 - Website Work Fees & Costs	£0.00	£0.00	£230.00	£230.00
3316 - Stripe Fees	£32.31	£96.95	£81.29	£210.55
3317 - Paypal Fees	£3.12	£0.00	£0.74	£3.86
3321 - Donations & Purchases for CUFC Equipment	£62.30	£345.00	£5,500.00	£5,907.30
3329 - Away Coach Costs	£3,614.00	£4,205.00	£3,702.00	£11,521.00
3333 - Programme Income Paid Back to the Club	£99.50	£0.00	£0.00	£99.50
3399 - Miscellaneous Items	£0.00	£0.00	£108.36	£108.36
Total Operating Expenses	£5,027.23	£5,446.95	£10,722.39	£21,196.57
Net Profit	£1,416.71	£4,498.17	-£2,763.88	£3,151.00